

# Parks Division

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## *Agency Overview*

### Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources, and recreational opportunities, improving connectivity and ensuring equitable access to quality park amenities while investing in our natural environment.

### Agency Overview

The Agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. The goal of the Division is a safe, accessible, affordable and equitable park system. The Parks Division will advance this goal by managing and maintaining park-owned facilities and planning for future park investment.

### 2021 Budget Highlights

The 2021 Adopted Budget:

- Requires Parks to track snow removal costs by type of snow removal and to coordinate with public works agencies to develop cost tracking methods that allow for a comprehensive picture of citywide snow removal costs via Finance Committee Amendment #18-Alt.
- Includes \$150,900 (or 1.0%) in reductions to the Park Division's budget. These reductions include:
  - Delaying hiring of the Olbrich Botanical Gardens Facility Maintenance Worker and reduces Olbrich Botanical Gardens laborer hours (Reduction: \$40,300).
  - Delaying hiring of Community Services Manager until midway through 2021 (Reduction: \$50,300).
  - Reducing funding for lifeguards at beaches (Reduction: \$38,000).
  - Reducing funding for Parks Maintenance and Facilities financial interns and conferences (Reduction: \$13,000).
  - Reducing funding for updating pavement ratings and the Parks facility database (Reduction: \$9,300).
- The Executive Budget included \$45,800 in general fund reductions to the City's mall maintenance program. Finance Committee Amendment #22 restored this funding.

**Parks**Function: **Public Works***Budget Overview*

## Agency Budget by Fund

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	13,828,427	14,736,923	14,867,723	16,188,990	15,539,382	15,585,153
Other Restricted	4,845,318	391,050	-	376,050	376,050	376,058
Permanent	430,793	343,400	-	312,400	312,400	312,400
<b>TOTAL</b>	<b>\$ 19,104,538</b>	<b>\$ 15,471,373</b>	<b>\$ 14,867,723</b>	<b>\$ 16,877,440</b>	<b>\$ 16,227,832</b>	<b>\$ 16,273,611</b>

## Agency Budget by Service

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Community Recreation Services	979,393	1,259,468	1,311,261	1,290,029	1,207,852	1,207,852
Olbrich Botanical Gardens	880,495	1,125,579	1,297,773	1,508,577	1,426,106	1,426,106
Park Maintenance	16,118,102	11,827,596	11,070,899	12,582,614	12,293,731	12,339,510
Planning & Development	749,546	800,711	734,715	1,037,351	838,045	838,045
Warner Park & Community Center	377,001	458,018	453,077	458,868	462,097	462,097
<b>TOTAL</b>	<b>\$ 19,104,538</b>	<b>\$ 15,471,373</b>	<b>\$ 14,867,723</b>	<b>\$ 16,877,440</b>	<b>\$ 16,227,832</b>	<b>\$ 16,273,611</b>

## Agency Budget by Major-Revenue

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Intergov Revenues	(85,029)	(87,500)	(87,500)	(93,000)	(93,000)	(93,000)
Charges For Services	(1,329,785)	(1,444,900)	(654,212)	(1,435,670)	(1,435,670)	(1,435,670)
Licenses & Permits	(41,307)	(48,000)	(38,585)	(48,000)	(48,000)	(48,000)
Fine & Forfeiture	(536,273)	(762,000)	(716,280)	(773,000)	(727,229)	(773,000)
Investments & Other Contributions	(60,121)	(122,000)	10	(115,000)	(115,000)	(115,000)
Misc Revenue	(67,893)	(53,200)	(21,221)	(52,500)	(52,500)	(52,500)
Other Financing Source	(53,400)	(45,800)	(47,895)	(45,800)	(45,800)	(45,800)
Transfer In	(4,275,837)	(526,500)	(202,492)	(201,500)	(201,500)	(201,500)
<b>TOTAL</b>	<b>\$ (6,449,646)</b>	<b>\$ (3,089,900)</b>	<b>\$ (1,768,176)</b>	<b>\$ (2,764,470)</b>	<b>\$ (2,718,699)</b>	<b>\$ (2,764,470)</b>

## Agency Budget by Major-Expenses

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Salaries	11,431,350	10,307,978	9,110,903	10,643,796	10,123,961	10,174,503
Benefits	3,533,528	2,761,050	2,722,120	2,929,856	2,932,043	2,932,051
Supplies	1,207,774	984,335	915,336	1,026,258	1,002,858	1,025,858
Purchased Services	1,898,001	2,015,592	1,838,282	1,965,224	1,923,689	1,941,689
Debt & Other Financing	273,946	146,560	-	115,327	112,863	112,863
Inter Depart Charges	2,508,568	2,049,258	2,049,258	2,634,949	2,524,617	2,524,617
Transfer Out	4,701,016	296,500	-	326,500	326,500	326,500
<b>TOTAL</b>	<b>\$ 25,554,184</b>	<b>\$ 18,561,273</b>	<b>\$ 16,635,899</b>	<b>\$ 19,641,910</b>	<b>\$ 18,946,531</b>	<b>\$ 19,038,081</b>

**Parks****Function: Public Works***Service Overview***Service:** Community Recreation Services**Citywide Element:** Culture and Character*Service Description*

This service is responsible for programming, volunteers, aquatics, rangers, permits, and community events. This service includes City-provided services as well as regulating private and non-profit services and events. The goal of the service is a safe, accessible, affordable, and equitable park system.

*Major Budget Changes*

- Increases anticipated contract costs for portable toilets, pool chemicals, and concessions (\$6,700).
- Delays hiring of Community Services Manager position until 7/12/21 (\$50,300).
- Reduces funding for lifeguards at beaches (\$38,000).
- 2020 Projection data does not include other fund expenditures.

*Activities Performed by this Service*

- Facility Rental: Manage Park reservations, permits and usage for athletic, recreational, cultural, musical, culinary, and other event purposes.
- Pool and Beaches: Provide access and lifeguard service to beaches and the community pool and manage beach, pool, and splash park usage for the community.
- Programs: Oversee recreational programming for all residents, including Ride the Drive, Hayrides, Learn to Series, Sina Davis Movies in the Park, and other park-sponsored events.

*Service Budget by Fund*

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	979,393	1,259,468	1,311,261	1,290,029	1,207,852	1,207,852
Other-Expenditures	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 979,393</b>	<b>\$ 1,259,468</b>	<b>\$ 1,311,261</b>	<b>\$ 1,290,029</b>	<b>\$ 1,207,852</b>	<b>\$ 1,207,852</b>

*Service Budget by Account Type*

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Revenue	(1,049,152)	(1,012,050)	(446,226)	(1,022,620)	(1,022,620)	(1,022,620)
Personnel	1,737,859	1,934,680	1,452,216	1,951,198	1,872,961	1,872,961
Non-Personnel	226,019	260,270	228,702	266,521	266,216	266,216
Agency Charges	64,667	76,568	76,568	94,930	91,295	91,295
<b>TOTAL</b>	<b>\$ 979,393</b>	<b>\$ 1,259,468</b>	<b>\$ 1,311,261</b>	<b>\$ 1,290,029</b>	<b>\$ 1,207,852</b>	<b>\$ 1,207,852</b>

**Parks****Function: Public Works***Service Overview***Service:** Olbrich Botanical Gardens**Citywide Element:** Culture and Character*Service Description*

This service oversees all operations at Olbrich Botanical Gardens. The City works in partnership with the Olbrich Botanical Society to provide a well-maintained facility that includes 16 acres of gardens and a diverse array of educational programming. The goal of the service is to provide a quality and well-maintained public garden, learning center, and conservatory.

*Major Budget Changes*

- Increases reimbursement from UW-Madison for the Horticulturist position that maintains the Thai Pavilion (\$5,500).
- Delays hiring of the Olbrich Botanical Gardens Facility Maintenance Worker until 7/12/21 (\$34,200).
- Reduces Olbrich Botanical Gardens laborer hours for outdoor gardens by 365 hours reducing the schedule for mowing, mulching, tree planting, and related activities. Staff indicate that this delay could impact the tasks noted above, but that the magnitude of the delay depends on weather, volunteer availability, and horticulturist plans, among other factors. (\$6,100)

*Activities Performed by this Service*

- Native Plant Conservation: Maintain sustainable design and plant collections hardy to the American Midwest for study, enjoyment, and public benefit.
- Community Programs: Nourish, share, and interpret the gardens as well as managing facility rentals and the Bolz Conservatory admissions program.
- Exotic Plant Conservation: Maintain plant collections native to the world's tropical forests for study, enjoyment, and public benefit.

## Service Budget by Fund

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	880,495	1,125,579	1,297,773	1,508,577	1,426,106	1,426,106
Other-Expenditures	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 880,495</b>	<b>\$ 1,125,579</b>	<b>\$ 1,297,773</b>	<b>\$ 1,508,577</b>	<b>\$ 1,426,106</b>	<b>\$ 1,426,106</b>

## Service Budget by Account Type

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Revenue	(651,913)	(614,000)	(199,957)	(294,500)	(294,500)	(294,500)
Personnel	1,185,796	1,325,990	1,199,434	1,381,322	1,304,144	1,304,144
Non-Personnel	309,634	359,130	243,837	368,265	364,995	364,995
Agency Charges	36,978	54,459	54,459	53,490	51,467	51,467
<b>TOTAL</b>	<b>\$ 880,495</b>	<b>\$ 1,125,579</b>	<b>\$ 1,297,773</b>	<b>\$ 1,508,577</b>	<b>\$ 1,426,106</b>	<b>\$ 1,426,106</b>

**Parks****Function: Public Works***Service Overview***Service:** Park Maintenance**Citywide Element:** Green and Resilient*Service Description*

This service is responsible for the maintenance of all park facilities, open spaces and parkland, dog parks, and disc golf courses. Specific functions of this service include (1) general park maintenance, (2) facilities maintenance, (3) conservation park maintenance, (4) Mall/Concourse park maintenance, (5) park construction, and (6) the operation of the Forest Hill Cemetery. The goal of the service is a well-maintained and well-used park system.

*Major Budget Changes*

- Increases hourly wages and benefits for Park maintenance (\$29,000) based on trends in staffing needs.
- Reduces funding for finance interns, supplies, and conferences (\$13,000).
- Requires Parks to track snow removal costs by type of snow removal (streets, shared use paths, sidewalks, and bus stops), and to work with Engineering and Streets to develop ongoing changes to cost tracking to allow for a comprehensive picture of citywide costs of snow removal via Finance Committee Amendment #18-Alt.
- The Executive Budget reduced funding for certain Mall Concourse services for a total savings of \$80,600, including \$45,800 that would be funded by the City. Finance Committee Amendment #22 restored this funding to the 2021 Operating Budget.

*Activities Performed by this Service*

- Maintain Parks Infrastructure: Maintain parks buildings, pool, splash pads, refuse/recycling management, amenities, electrical and plumbing needs throughout the systems. Amenities include playgrounds, sport courts, athletic fields, drinking fountains, beaches, field lighting, irrigation, and ice rinks as well as snow removal from streets, bike paths, bus stops, sidewalks and parking lots. Other infrastructure includes year-round maintenance of Mall Concourse Maintenance Service area.
- Land Stewardship: Maintain general parkland and conservation areas and other city-owned property and manage turf on medians and other city-owned property.

## Service Budget by Fund

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	10,841,991	11,093,146	11,070,899	11,894,164	11,605,281	11,651,052
Other-Expenditures	5,276,111	734,450	-	688,450	688,450	688,458
<b>TOTAL</b>	<b>\$ 16,118,102</b>	<b>\$ 11,827,596</b>	<b>\$ 11,070,899</b>	<b>\$ 12,582,614</b>	<b>\$ 12,293,731</b>	<b>\$ 12,339,510</b>

## Service Budget by Account Type

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Revenue	(4,547,924)	(1,183,150)	(1,043,141)	(1,194,550)	(1,148,779)	(1,194,550)
Personnel	10,894,208	8,502,858	8,118,632	8,715,660	8,547,937	8,598,487
Non-Personnel	7,385,788	2,613,609	2,101,129	2,604,662	2,541,650	2,582,650
Agency Charges	2,386,030	1,894,279	1,894,279	2,456,842	2,352,923	2,352,923
<b>TOTAL</b>	<b>\$ 16,118,102</b>	<b>\$ 11,827,596</b>	<b>\$ 11,070,899</b>	<b>\$ 12,582,614</b>	<b>\$ 12,293,731</b>	<b>\$ 12,339,510</b>

**Parks****Function: Public Works***Service Overview***Service:** Planning & Development**Citywide Element:** Culture and Character*Service Description*

This service is responsible for all park planning, design, and construction of park improvements for over 6,000 acres of parks and open space in the City's park system. Specific functions of this service include (1) developing the Capital Improvement Plan for the parks system, (2) assessing and managing park impact fees on new residential development, (3) maintaining data on park inventory, and (4) preparing the five-year Park and Open Space Plan that is required by the Wisconsin Department of Natural Resources. The goal of the service is a quality, equitably planned and developed park system.

*Major Budget Changes*

- Reduces the hourly budget for updating pavement ratings and maintaining the Parks facility database (\$9,300).
- Personnel adjustments between Agency Request and Executive reflect updates to how staff costs are allocated between the operating and capital budget. The allocations included in the Adopted Budget are consistent with assumptions used in the 2020 Adopted Budget.

*Activities Performed by this Service*

- Capital Improvement Program: Prepare the capital improvement program for Parks and complete projects in the capital budget each year.
- Planning: Develop park master plans and park policies, participate in City Planning efforts, manage and coordinate requests for use of parkland including Temporary Land Use permits, and participate on Neighborhood Resource Teams.
- Development Review: Review development designs and plans to assess park impact fees, including evaluating potential parkland dedication and coordinating with developers regarding phasing and potential park development.
- Land Records Management: Maintain accurate records for city land administered by Parks and coordinate and maintain Diggers Hotline information and utility marking in parks.

## Service Budget by Fund

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	749,546	800,711	734,715	1,037,351	838,045	838,045
Other-Expenditures	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 749,546</b>	<b>\$ 800,711</b>	<b>\$ 734,715</b>	<b>\$ 1,037,351</b>	<b>\$ 838,045</b>	<b>\$ 838,045</b>

## Service Budget by Account Type

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Revenue	(1,650)	(6,500)	(1,700)	(1,500)	(1,500)	(1,500)
Personnel	684,638	743,623	657,427	974,502	775,689	775,689
Non-Personnel	57,545	54,970	70,369	51,310	51,310	51,310
Agency Charges	9,013	8,618	8,618	13,039	12,546	12,546
<b>TOTAL</b>	<b>\$ 749,546</b>	<b>\$ 800,711</b>	<b>\$ 734,715</b>	<b>\$ 1,037,351</b>	<b>\$ 838,045</b>	<b>\$ 838,045</b>

**Parks****Function: Public Works***Service Overview***Service:** Warner Park & Community Center**Citywide Element:** Neighborhoods and Housing*Service Description*

This service oversees operations at Warner Park Community Recreation Center (WPCRC), a 31,750 square foot community recreational facility serving youth, families, and senior citizens through a variety of recreation and social services. The goal of the service is to provide an indoor facility for the Northside and provide multi-generational programming to support all members of the community.

*Major Budget Changes*

- The Adopted Budget maintains the current level of service.

*Activities Performed by this Service*

- Facility Maintenance and Rental: Maintain and make various spaces within WPCRC available for use and rent to the community for meetings, classes, parties, weddings, and catering various other uses.
- Programming: Provide programming for individuals of all ages and abilities through private, public and other partnerships including teen activities, after-school, family fun night, and various recreational, social, and cultural programs that reach some of the community's most vulnerable populations.

## Service Budget by Fund

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
General	377,001	458,018	453,077	458,868	462,097	462,097
Other-Expenditures	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 377,001</b>	<b>\$ 458,018</b>	<b>\$ 453,077</b>	<b>\$ 458,868</b>	<b>\$ 462,097</b>	<b>\$ 462,097</b>

## Service Budget by Account Type

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Revenue	(199,007)	(274,200)	(77,152)	(251,300)	(251,300)	(251,300)
Personnel	462,378	561,876	405,313	550,969	555,272	555,272
Non-Personnel	101,751	155,008	109,581	142,551	141,739	141,739
Agency Charges	11,879	15,334	15,334	16,648	16,386	16,386
<b>TOTAL</b>	<b>\$ 377,001</b>	<b>\$ 458,018</b>	<b>\$ 453,077</b>	<b>\$ 458,868</b>	<b>\$ 462,097</b>	<b>\$ 462,097</b>

**Parks**Function: **Public Works***Line Item Detail*Agency Primary Fund: **General**

## Intergovernmental Revenue

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Local Revenues Operating	(85,029)	(87,500)	(87,500)	(93,000)	(93,000)	(93,000)
<b>TOTAL</b>	<b>\$ (85,029)</b>	<b>\$ (87,500)</b>	<b>\$ (87,500)</b>	<b>\$ (93,000)</b>	<b>\$ (93,000)</b>	<b>\$ (93,000)</b>

## Charges for Service

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Parks Use Charges	(91,159)	(60,000)	(4,744)	(60,000)	(60,000)	(60,000)
Boat Launch	(206,251)	(225,000)	(203,159)	(225,000)	(225,000)	(225,000)
Catering Concessions	(148,220)	(189,650)	(124,875)	(189,650)	(189,650)	(189,650)
Facility Rental	(330,613)	(438,600)	(113,297)	(431,670)	(431,670)	(431,670)
Admissions	(311,480)	(267,000)	(148,228)	(297,000)	(297,000)	(297,000)
Lessons	(82,535)	(72,600)	(1,133)	(72,600)	(72,600)	(72,600)
Program Revenue	(96)	(37,000)	(12,021)	(5,100)	(5,100)	(5,100)
Memberships	(42,502)	(45,000)	(6,864)	(45,000)	(45,000)	(45,000)
Reimbursement Of Expense	(116,915)	(109,200)	(39,716)	(108,800)	(108,800)	(108,800)
Service Charges Commissions	(13)	(850)	(175)	(850)	(850)	(850)
<b>TOTAL</b>	<b>\$ (1,329,785)</b>	<b>\$ (1,444,900)</b>	<b>\$ (654,212)</b>	<b>\$ (1,435,670)</b>	<b>\$ (1,435,670)</b>	<b>\$ (1,435,670)</b>

## Licenses &amp; Permits

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Other Permits	(41,307)	(48,000)	(38,585)	(48,000)	(48,000)	(48,000)
<b>TOTAL</b>	<b>\$ (41,307)</b>	<b>\$ (48,000)</b>	<b>\$ (38,585)</b>	<b>\$ (48,000)</b>	<b>\$ (48,000)</b>	<b>\$ (48,000)</b>

## Fine Forfeiture &amp; Assessments

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Spec Assessments Service	(536,273)	(762,000)	(716,280)	(773,000)	(727,229)	(773,000)
<b>TOTAL</b>	<b>\$ (536,273)</b>	<b>\$ (762,000)</b>	<b>\$ (716,280)</b>	<b>\$ (773,000)</b>	<b>\$ (727,229)</b>	<b>\$ (773,000)</b>

## Investments &amp; Contributions

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Contributions & Donations	(60,121)	(122,000)	10	(115,000)	(115,000)	(115,000)
<b>TOTAL</b>	<b>\$ (60,121)</b>	<b>\$ (122,000)</b>	<b>\$ 10</b>	<b>\$ (115,000)</b>	<b>\$ (115,000)</b>	<b>\$ (115,000)</b>

## Misc Revenue

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Miscellaneous Revenue	(67,893)	(53,200)	(21,221)	(52,500)	(52,500)	(52,500)
<b>TOTAL</b>	<b>\$ (67,893)</b>	<b>\$ (53,200)</b>	<b>\$ (21,221)</b>	<b>\$ (52,500)</b>	<b>\$ (52,500)</b>	<b>\$ (52,500)</b>

## Other Finance Sources

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Trade In Allowance	(53,400)	(45,800)	(47,895)	(45,800)	(45,800)	(45,800)
<b>TOTAL</b>	<b>\$ (53,400)</b>	<b>\$ (45,800)</b>	<b>\$ (47,895)</b>	<b>\$ (45,800)</b>	<b>\$ (45,800)</b>	<b>\$ (45,800)</b>

## Transfer In

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Transfer In From Grants	(192,424)	-	-	-	-	-
Transfer In From Other Restrict	(3,883,275)	(325,000)	-	-	-	-
Transfer In From Permanent	(187,901)	(201,500)	(190,255)	(201,500)	(201,500)	(201,500)
Transfer In From Insurance	(12,237)	-	(12,237)	-	-	-
<b>TOTAL</b>	<b>\$ (4,275,837)</b>	<b>\$ (526,500)</b>	<b>\$ (202,492)</b>	<b>\$ (201,500)</b>	<b>\$ (201,500)</b>	<b>\$ (201,500)</b>



**Parks**Function: **Public Works***Line Item Detail*Agency Primary Fund: **General**

## Salaries

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Permanent Wages	9,567,326	8,308,558	7,929,544	8,761,742	8,434,784	8,434,784
Salary Savings	-	(190,782)	-	(190,782)	(315,127)	(275,242)
Pending Personnel	-	307,665	-	152,348	152,348	152,348
Premium Pay	52,101	55,700	27,168	57,510	57,510	57,510
Workers Compensation Wages	36,730	-	48,692	-	-	-
Compensated Absence	73,790	80,000	3,038	82,600	82,600	82,600
Hourly Wages	1,473,291	1,464,138	1,093,094	1,511,726	1,443,194	1,453,851
Overtime Wages Permanent	111,679	143,245	-	147,900	147,900	147,900
Overtime Wages Hourly	4,980	5,000	5,961	5,000	5,000	5,000
Election Officials Wages	766	600	3,404	600	600	600
<b>TOTAL</b>	<b>\$ 11,320,663</b>	<b>\$ 10,174,125</b>	<b>\$ 9,110,903</b>	<b>\$ 10,528,645</b>	<b>\$ 10,008,810</b>	<b>\$ 10,059,352</b>

## Benefits

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Comp Absence Escrow	124,773	-	56,833	-	-	-
Health Insurance Benefit	1,725,796	1,417,907	1,466,914	1,525,677	1,573,176	1,573,176
Wage Insurance Benefit	35,193	27,339	43,944	31,806	31,769	31,769
Health Insurance Retiree	43	-	-	-	-	-
WRS	662,865	560,829	502,431	586,448	564,373	564,373
FICA Medicare Benefits	831,856	623,971	570,983	647,586	621,922	621,922
Licenses & Certifications	483	-	386	-	-	-
Post Employment Health Plans	111,549	89,467	80,629	89,467	89,467	89,467
<b>TOTAL</b>	<b>\$ 3,492,557</b>	<b>\$ 2,719,513</b>	<b>\$ 2,722,120</b>	<b>\$ 2,880,984</b>	<b>\$ 2,880,707</b>	<b>\$ 2,880,707</b>

**Parks**Function: **Public Works***Line Item Detail*Agency Primary Fund: **General**

## Supplies

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Purchasing Card Unallocated	-	-	3,288	-	-	-
Office Supplies	16,183	16,300	14,383	15,050	15,050	15,050
Copy Printing Supplies	34,794	32,700	29,114	32,893	31,493	31,493
Furniture	9,755	9,000	3,280	3,200	3,200	3,200
Hardware Supplies	16,241	6,500	10,740	6,900	6,900	6,900
Software Lic & Supplies	12,978	1,000	1,210	1,000	1,000	1,000
Postage	46,931	37,000	38,951	38,000	38,000	38,000
Program Supplies	6,267	31,800	8,236	33,800	33,800	33,800
Books & Subscriptions	924	-	682	-	-	-
Work Supplies	172,771	107,055	129,535	132,455	132,455	132,455
Janitorial Supplies	49,336	56,500	56,008	56,500	56,500	56,500
Medical Supplies	1,812	1,500	2,262	1,500	1,500	1,500
Safety Supplies	26,415	23,300	25,077	19,700	19,700	19,700
Snow Removal Supplies	21,522	10,000	16,793	10,000	10,000	10,000
Uniform Clothing Supplies	18,078	24,200	22,894	21,650	21,650	21,650
Food And Beverage	2,594	6,300	4,228	6,400	6,400	6,400
Building	314	-	1,253	-	-	-
Building Supplies	54,940	84,600	69,570	80,100	80,100	80,100
HVAC Supplies	21,075	14,000	17,026	11,000	11,000	11,000
Plumbing Supplies	4,836	6,000	7,049	6,000	6,000	6,000
Landscaping Supplies	72,362	80,800	66,287	66,550	66,550	66,550
Trees Shrubs Plants	15,383	22,300	22,351	81,500	63,500	82,500
Fertilizers And Chemicals	258,945	47,150	31,896	48,510	48,510	48,510
Machinery And Equipment	85,459	71,430	81,263	88,430	84,430	88,430
Equipment Supplies	171,342	187,500	208,660	167,500	167,500	167,500
Tires	2,505	5,000	6,270	5,000	5,000	5,000
Gasoline	460	1,200	1,312	600	600	600
Diesel	302	1,200	1,414	500	500	500
Propane Gas	4,482	15,100	6,834	15,100	15,100	15,100
Oil	7,528	4,900	7,911	4,900	4,900	4,900
Inventory	31,722	42,000	19,562	42,320	42,320	42,320
<b>TOTAL</b>	<b>\$ 1,168,257</b>	<b>\$ 946,335</b>	<b>\$ 915,336</b>	<b>\$ 997,058</b>	<b>\$ 973,658</b>	<b>\$ 996,658</b>

**Parks**

**Function: Public Works**

*Line Item Detail*

**Agency Primary Fund: General**

Purchased Services

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
Natural Gas	114,163	112,700	178,528	112,700	112,700	112,700
Electricity	464,833	443,095	397,738	439,095	439,095	439,095
Water	429,399	474,347	425,907	469,247	469,247	469,247
Stormwater	292,065	287,000	293,565	287,000	287,000	287,000
Telephone	13,316	23,330	26,451	29,110	17,675	17,675
Cellular Telephone	13,379	12,560	11,724	13,110	13,110	13,110
Systems Comm Internet	4,582	4,400	4,700	4,400	4,400	4,400
Building Improv Repair Maint	18,753	26,000	38,687	25,000	25,000	25,000
Waste Disposal	15,776	-	20,186	-	-	-
Pest Control	4,228	5,770	3,716	4,770	4,770	4,770
Elevator Repair	3,518	4,000	3,166	5,000	5,000	5,000
Facility Rental	42,456	6,000	16,989	6,000	6,000	6,000
Custodial Bldg Use Charges	70,553	77,474	77,474	77,474	77,474	77,474
Landfill	31,845	50,000	15,528	50,000	50,000	50,000
Grounds Improv Repair Maint	6,779	-	-	-	-	-
Landscaping	26,888	27,300	27,005	500	500	500
Office Equipment Repair	119	-	-	-	-	-
Equipment Mntc	31,333	32,660	33,000	32,660	32,660	32,660
System & Software Mntc	24,654	50,140	30,548	46,197	46,197	46,197
Rental Of Equipment	66,054	94,350	100,981	99,550	99,550	99,550
Sidewalk Mntc	5,717	-	-	-	-	-
Recruitment	2,893	4,000	2,228	4,000	4,000	4,000
Mileage	6,427	1,800	3,274	2,200	2,200	2,200
Conferences & Training	28,862	24,860	8,000	30,280	18,180	18,180
Memberships	10,974	9,650	13,010	9,450	9,450	9,450
Uniform Laundry	876	2,150	1,185	2,150	2,150	2,150
Bank Services	88	-	60	30	30	30
Credit Card Services	1,111	960	1,141	910	910	910
Storage Services	594	630	584	630	630	630
Consulting Services	570	1,000	4,336	1,800	1,800	1,800
Advertising Services	3,007	5,100	1,090	3,600	3,600	3,600
Printing Services	2,212	500	500	1,180	1,180	1,180
Engineering Services	28,827	30,000	31,800	33,340	33,340	33,340
Investigative Services	378	-	-	-	-	-
Security Services	4,524	6,908	6,042	7,108	7,108	7,108
Program Services	608	9,800	471	9,800	9,800	9,800
Other Services & Expenses	48,377	84,058	40,914	82,483	64,483	82,483
Comm Agency Contracts	16,655	21,000	16,655	17,000	17,000	17,000
Permits & Licenses	3,936	4,050	1,101	4,050	4,050	4,050
<b>TOTAL</b>	<b>\$ 1,841,326</b>	<b>\$ 1,937,592</b>	<b>\$ 1,838,282</b>	<b>\$ 1,911,824</b>	<b>\$ 1,870,289</b>	<b>\$ 1,888,289</b>

Inter-Departmental Charges

	2019 Actual	2020 Adopted	2020 Projected	2021 Request	2021 Executive	2021 Adopted
ID Charge From Engineering	14,111	14,111	14,111	14,111	14,111	14,111
ID Charge From Fleet Services	2,050,135	1,668,724	1,668,724	2,200,116	2,089,784	2,089,784
ID Charge From Traffic Eng	28,423	22,424	22,424	22,424	22,424	22,424
ID Charge From Insurance	118,213	137,532	137,532	144,675	144,675	144,675
ID Charge From Workers Comp	244,386	206,467	206,467	253,623	253,623	253,623
<b>TOTAL</b>	<b>\$ 2,455,268</b>	<b>\$ 2,049,258</b>	<b>\$ 2,049,258</b>	<b>\$ 2,634,949</b>	<b>\$ 2,524,617</b>	<b>\$ 2,524,617</b>

**Parks Division**

**Function: Public Works**

*Position Summary*

Classification	CG	2020 Budget		Request	2021 Budget				
		Adopted			Executive		Adopted		
		FTEs	Amount		FTEs	Amount	FTEs	Amount	
ACCOUNTANT 3-18	18	1.00	89,368	1.00	90,260	1.00	90,260	1.00	90,261
ACCT CLERK 3-20	20	1.00	53,952	1.00	54,491	1.00	54,491	1.00	54,491
ADMIN ASST-20	20	1.00	68,905	1.00	69,594	1.00	69,594	1.00	69,594
ADMIN CLK 1-20	20	4.00	218,432	4.00	220,614	4.00	220,614	4.00	220,614
ADMIN CLK 1-20 PT	20	0.60	31,296	0.60	31,608	0.60	31,608	0.60	31,608
ADMIN SUPV-18	17	1.00	64,211	1.00	64,853	1.00	64,853	1.00	64,853
ARBORIST 1-16	16	4.00	232,302	2.00	122,166	2.00	122,166	2.00	122,166
ARBORIST 2-16	16	1.00	68,555	1.00	69,240	1.00	69,240	1.00	69,240
ASST PKS SUPERINTENDENT-18	18	2.00	240,016	2.00	242,415	2.00	242,415	2.00	242,415
BOTANICAL CENTER DIR-18	18	1.00	108,690	1.00	109,776	1.00	109,776	1.00	109,776
CARPENTER-71	71	2.00	143,503	2.00	144,937	2.00	144,937	2.00	144,937
CEMETERY OPRS LDWKR-16	16	1.00	68,076	1.00	68,756	1.00	68,756	1.00	68,756
CONS CURATOR ASST-16	16	1.00	58,909	1.00	59,498	1.00	59,498	1.00	59,498
CONS RESOURCE SUPV-18	18	1.00	79,697	1.00	80,493	1.00	80,493	1.00	80,493
CONSERVATION TECH-16	16	2.00	127,228	2.00	128,500	2.00	128,500	2.00	128,500
CUSTODIAL WKR 1-16	16	1.00	42,813	1.00	43,241	1.00	43,241	1.00	43,241
ELECTRICIAN FOREPERS-71	71	1.00	84,556	1.00	85,401	1.00	85,401	1.00	85,401
ENGINEER 3-18	18	1.00	92,873	1.00	93,801	1.00	93,801	1.00	93,801
EQPT OPR 2-16	16	3.00	180,462	3.00	182,265	3.00	182,265	3.00	182,265
EQPT OPR 3-16	16	4.00	269,278	4.00	271,969	4.00	271,969	4.00	271,969
FACILITY MAINT WKR-16	16	3.00	175,310	3.00	177,062	3.00	177,062	3.00	177,062
GARDENER-16	16	6.00	289,002	6.00	291,889	6.00	291,889	6.00	291,889
GARDENER-LEAD-16	16	1.00	68,555	1.00	69,240	1.00	69,240	1.00	69,240
HORTICULTURE SUPV-18	18	1.00	89,260	1.00	90,152	1.00	90,152	1.00	90,152
HORTICULTURIST-16	16	1.00	63,488	1.00	64,122	1.00	64,122	1.00	64,122
LANDSCAPE ARCHITECT 2-18	18	1.00	72,903	1.00	73,632	1.00	73,632	1.00	73,632
LANDSCAPE ARCHITECT 3-18	18	2.00	183,117	2.00	184,947	2.00	184,947	2.00	184,947
LANDSCAPE ARCHITECT 4-18	18	1.00	99,102	1.00	100,093	1.00	100,093	1.00	100,093
LANDSCAPE CONSTR SUP-18	18	1.00	83,682	1.00	84,518	1.00	84,518	1.00	84,518
MAINT MECH 2-16	16	2.00	131,630	2.00	132,946	2.00	132,946	2.00	132,946
MAINT PAINTER-16	16	1.00	65,650	1.00	66,305	1.00	66,305	1.00	66,306
NEW POSITION	18	1.00	72,903	1.00	73,632	1.00	73,632	1.00	73,632
OLBR FAC/VOL COORD-18	18	1.00	70,740	1.00	71,447	1.00	71,447	1.00	71,447
PARKS SUPT-21	21	1.00	147,010	1.00	148,480	1.00	148,480	1.00	148,480
PARKS WORKER16-PT	16	3.75	181,017	3.75	182,827	3.75	182,827	3.75	182,826
PKS COMM SERVS MGR-18	18	1.00	79,697	1.00	80,493	1.00	80,493	1.00	80,493
PKS EQUIP MECH 1-16	16	2.00	136,399	2.00	137,762	2.00	137,762	2.00	137,762
PKS EQUIP MECH 2-16	16	1.00	76,233	1.00	76,995	1.00	76,995	1.00	76,995
PKS FAC/MAINT SUPV-18	18	1.00	83,658	1.00	84,494	1.00	84,494	1.00	84,494
PKS GEN SUPV-18	18	3.00	243,834	3.00	246,271	3.00	246,271	3.00	246,271
PKS MAINT MECHANIC-16	16	4.00	290,148	4.00	293,048	4.00	293,048	4.00	293,048
PKS MAINT WKR-16	16	40.00	2,376,580	40.00	2,400,330	40.00	2,400,330	40.00	2,400,330
PKS OPER MGR-18	18	1.00	100,638	1.00	101,644	1.00	101,644	1.00	101,644

**Parks Division**

**Function: Public Works**

*Position Summary*

Classification	CG	2020 Budget Adopted		Request		2021 Budget Executive		Adopted	
		FTEs	Amount	FTEs	Amount	FTEs	Amount	FTEs	Amount
PKS OPR LDWKR-16	16	3.00	205,714	3.00	207,770	3.00	207,770	3.00	207,770
PKS PLAN/DEV MGR-18	18	1.00	105,477	1.00	106,531	1.00	106,531	1.00	106,531
PKS RANGER LDWKR-16	16	1.00	63,614	1.00	64,251	1.00	64,251	1.00	64,250
PKS RANGER-16	16	2.60	126,834	2.60	128,100	2.60	128,100	2.60	128,101
PLAYGROUND TECH-16	16	1.00	66,093	1.00	66,753	1.00	66,753	1.00	66,753
PLUMBER-71	71	1.00	78,640	1.00	79,426	1.00	79,426	1.00	79,426
PROGRAM ASST 1-20	20	1.00	58,691	1.00	59,277	1.00	59,277	1.00	59,277
PROGRAM ASST 1-20 PT	20	1.60	79,846	1.60	80,643	1.60	96,390	1.60	96,390
PROGRAM ASST 2-20	20	2.00	125,763	2.00	127,020	2.00	127,020	2.00	127,020
PUB WKS FORE-18	18	1.00	74,758	1.00	75,505	1.00	75,505	1.00	75,505
PUB WKS LEADWKR-16	16	4.00	264,497	4.00	267,139	4.00	267,139	4.00	267,139
PUBLIC INFORMATION OFF 2-18	18	1.00	86,168	1.00	87,029	1.00	87,029	1.00	87,029
RECR SERVS COORD-18	18	2.00	165,770	2.00	167,426	2.00	167,426	2.00	167,426
STS USE STAFF TEAM COORD-18	18	1.00	74,548	1.00	75,293	1.00	75,293	1.00	75,293
SURVEYOR 2-18	18	1.00	84,479	1.00	85,323	1.00	85,323	1.00	85,323
WARNER PK FACILTY MGR-18	18	1.00	72,903	1.00	73,632	1.00	73,632	1.00	73,632
WELDER-16	16	1.00	74,024	1.00	74,764	1.00	74,764	1.00	74,764
<b>TOTAL</b>		<b>139.55</b>	<b>9,311,497</b>	<b>137.55</b>	<b>9,292,089</b>	<b>137.55</b>	<b>9,307,836</b>	<b>137.55</b>	<b>9,307,837</b>

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.